

Name: _____

Date: _____

WRITING PROCESS

Match the step with the description. Use the words in the box below.

Publishing	Drafting	Revising	Editing	Pre-writing
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Step	Description
	Think about a topic, make a writing plan, draw pictures, then gather ideas and thoughts.
	Put thoughts, feeling, and ideas down a paper. Don't worry about spelling, grammar, or punctuation.
	Add what does the reader need to know, remove unnecessary information, substitute the words or details that can be replaced to make it clearer.
	Check spelling, capitalization, punctuation, grammar, sentence structure, and word usage.
	Create your final copy, complete with all correction.