Name of band/DJ:	Address:
Telephone:	Manager/contact:
Hours he or she can be reached:	Number of performers:
Description of act:	
Demo tape available?	☐ Yes ☐ No
Notes:	
View live performance?	☐ Yes ☐ No
Date:	Time: Location:
Appointments:	
Date:	Time:
Date:	Time:
Date:	Time:
Date of hired services:	Time:
Number of hours:	Cocktail hour:
Overtime cost:	
Includes the following services:	
Equipment provided:	Equipment rented:
Rental costs:	
Total amount due:	Date:
Amount of deposit:	Date:
Balance due:	Date:
Sales tax included?	
Terms of cancellation:	
Notes:	