WEDDING WORKSHEET

GENERAL

Bride's name _____ Groom's name _____
Bride's parents _____ Groom's parents _____
_____ _____

Bridesmaids
(MOH) _____
_____
_____
_____
_____
_____
_____
_____
Flower Girl(s)_____
_____

Groomsmen
(BM)_____
_____
_____
_____
_____
_____
_____
_____
Ring Bearer(s) _____
_____

Wedding Coordinator _____private____ w/church___ w/reception site___
Wedding Coordinator phone # _____
Photographer/Videographer_____until ___:_____
DINNER from ____:____ to ____:____ Guests may start arriving at ____:_____
Will **our sound** system/microphone or the **site's equipment** be used for dinner music and announcements? circle one
Would you like the bridal party to be introduced upon entering the reception area? YES NO COUPLE ONLY
As _____ (i.e. Mr. and Mrs. Paul Christianson) at ___:_____
Do you want the bridal party's relationship to you said as well? YES NO
Entrance will be: Parade Bridge to Cake Table Line-up Particular song?_____
Would you like us to announce the cake cutting? YES NO Particular song?_____
Blessing/prayer before the meal led by_____
What type of meal is it? Buffet Served Other _____ Are we excusing tables? YES NO
Would you like dinner background music? YES NO Type _____
Any planned toasts or speeches? YES NO By whom? _____
_____
Would you like our wireless microphone left on the head table for other spontaneous speakers? YES NO
Will you want guests to request you to kiss? Y N by STORY CLINKING KISSING SINGING ADVICE
OTHER _____
If no on the request to kiss, are you going to **ignore** clinking glasses, or would you like us to **announce** it? Circle one
DANCE from ___:_____ to ___:_____ Will tables need to be cleared? Y N Who is doing that?_____
Newlywed's first dance title/artist _____
Father/Daughter dance title/artist _____
Mother/Son dance title/artist _____
Would you like to invite all Fathers/Daughters and all Mother/Sons present to join you? YES NO
Would you like the parent dances together? YES NO
Bridal party dance title/artist _____
Other dances: Longevity Popcorn Acknowledge Special Couples Dollar Dance
Bouquet toss? Y N All single females? Y N Catcher keeps bouquet? Y N
Is there a separate toss bouquet? If so, who will have it?
Garter removal/toss? YES NO All single males? Y N Catcher keeps garter? Y N
Would you like a last dance? YES NO title/artist _____
Exiting notice? YES NO at ___:_____ (usually 15-30 min before leaving)
Exiting announcement? YES NO at ___:_____