

RISK ASSESSMENT FORM

Project _____ Location _____ Plant Asset Nos _____

Plant Name n/a Forklift What it does Used in stacking & moving material Fixed /hand held / moving

Is the risk assessment being conducted: ON A TASK / pre purchase / pre commissioning / already commissioned / after an incident

Assessment HS Representative Name _____ Sign _____

Employee Name _____ Sign _____

Supervisor/Manager Name _____ Sign _____

| Specific Task / Activity | Potential Hazards / Consequences | Class of Risk | Control Measures |
|--|--|---------------|--|
| Moving machinery. | Unsafe/incompetent operator may cause harm to self and pedestrians. | 1 | Only certified operators are allowed to operate equipment. Certificate must be viewed and carried on person. |
| Moving machinery. | Forklift striking pedestrians. Items falling on pedestrians. | 1 | Establish forklift only zones. Zones to be explained at induction program. Placement of convex mirrors to be at all aisle corners. |
| Moving machinery. | Forklift may overturn causing damage to operator. | 1 | Ensure that load is within forklift's capacity. Forklift not to be operated across inclines. |
| Moving machinery. | Forklift mast may strike electrical fittings and can electrocute operator. | 1 | Work areas are to be assessed to ensure that no overhead fitting can contact mast of machine. |
| Operating forklift (electric). | Fire may occur at disconnection or connection to charger. | 1 | Ensure fire extinguisher is placed at charge point and that power isolator is clearly marked. |
| Operating forklift. | Pedestrians may be injured by forklift or load. | 1 | Forklift is to remain in marked laneways. Forklift is to be stopped if pedestrians in vicinity. |
| RISK ASSESMENT FORM commencement) | | | (To be submitted prior to project |