CHECKBOOK REGISTER RECONCILIATION WORKSHEET		
1.	Record and subtract from checkbook register balance (and Receipt and Expenditure Record) all charges/fees shown on statement that are not recorded in your checkbook register since last reconciliation.	
2.	Record and add to checkbook register balance (and Receipt and Expenditure Record) any interest shown on statement that is not recorded.	
3.	Record closing bank statement balance at right:	\$
4.	List and total outstanding checks below: Check Number Amount	
	Enter total at right:	\$
5.	Subtract total 4 from balance 3.	\$
6.	Total all deposits that are not shown on statement since last reconciliation.	
	Date Deposits	
	Enter total at right:	\$
7.	Add totals 5 and 6. This figure should match your adjusted checkbook register balance	\$