VOICE -

Gives the writing personality and a "sound of its own"

- * say what you truly think and feel
- * think about your reader
- be yourself

IDEAS -

The message or reason for writing your paper

- pick something important to you
- keep it small
- skinny it down
- make your ideas crystal clear
- * avoid general statements

WORD CHOICE -

Precise and colorful words

- verbs are important too
- keep vocabulary natural
- specific words create vivid pictures in the reader's mind

ORGANIZATION -

Gives your writing direction and moves your reader

- begin with a strong lead
- hook the reader
- order your details
- make your last sentence count
- * something to think about

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CONVENTIONS -

Make your text correct and easy to read.

- spelling
- punctuation
- grammar/usage
- paragraphing