

Career Research Worksheet

Make copies of this worksheet or print more on-line at <http://cas.okstate.edu/career/> and use it as a guide for summarizing information about each career you investigate. See a career consultant or section 5 of the Career Success Guide for resources to complete this worksheet.

Career Area/Position: _____

Describe the work atmosphere, setting and conditions (i.e. indoor, outdoor, many people).	
Describe the job responsibilities. What is a typical day like?	
What type of education or training is required?	
What types of skills are necessary for success in this position?	
What is the entry-level pay scale?	
What are the opportunities for advancement? What is the future job outlook like?	
What kind of people would I be working with?	

My overall impression of this job is: _____

I think I could do this job for: ☐ one year. ☐ two years. ☐ five years. ☐ the rest of my life!